

October 26, 2009

INVITATION TO BID 09-54

Sealed bids for sale of surplus equipment will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham Alabama until 2:00 p.m., November 23, 2009, at which time and place they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid form via the internet at [www.birminghamal.gov](http://www.birminghamal.gov) (go to the link titled **Bidding Opportunities**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet, and mailed to only those vendors who were provided a copy in person or by mail.

The office equipment may be seen for appraisal purposes at the Warehouse Stores, 431 Sixth Avenue South, Birmingham, AL from 8:00 a.m. – 3:00 p.m. Monday thru Friday (**see Brian Donaldson**). All items are sold **“AS IS – WHERE IS”** with no guaranty or warranty for any item sold. Any bid submitted will be construed as evidence that the bidder has inspected the items and is aware of their condition. The successful bidder must take all of the items on which he is the highest bidder, and all items must be paid for and picked up within ten (10) working days of notification. The City will coordinate a mutually agreeable pickup time for all equipment bought. **NOTE:** Any successful bidder that fails to pay for and/or remove awarded items within the ten (10) working day period will be considered a “non-responsible” bidder which may result in the rejection of any future bids submitted by that bidder.

Bids must be submitted on the attached bid form and may not be withdrawn for sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted, and to waive any informalities.

Items not picked up within a ten (10) day period following notification, will be sold to the next highest bidder or other acceptable means of disposal such as transport to a landfill for disposal.

Bids must be submitted in a sealed envelope marked, **“SEALED BID – SALE OF SURPLUS EQUIPMENT” – 2:00 P.M., 11-23-09.** Bids may be hand delivered to Room P-100 First Floor City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama 35202-1295. (**DO NOT MAIL BIDS TO ROOM P-100 1<sup>st</sup> FLOOR CITY HALL**). However, bids sent by any express carrier (i.e. Federal Express, UPS, Airborne, et.) must be mailed to 710 North 20<sup>th</sup> Street, and specify delivery to Room P-100, 1<sup>st</sup> Floor City Hall.

It is the bidder’s responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 2:00 p.m., November 23, 2009. Bids received after this time will not be considered.

---

W. E. Caffee, Assistant Purchasing Agent

yc  
Attachment  
B.N. 11/2/09

## BID FORM

W. E. Caffee  
 Assistant Purchasing Agent  
 Birmingham, AL

Submitted below is my firm bid for various surplus equipment in accordance with your specifications and Invitation to Bid dated October 26, 2009. I am bidding in exact accordance with the specifications except as so indicated.

Rec ID	Qty	Description	Asset/Serial #	Location	Bid Price
2943	1	PRINTER, PANASONIC	NONE	A-3	\$
2945	1	TYPEWRITER, IBM	NONE	B-3	\$
2946	1	TYPEWRITER, IBM	NONE	B-2	\$
2947	1	TYPEWRITER, IBM	NONE	B-4	\$
2948	1	STAND, COMPUTER	NONE	Floor	\$
2950	1	WRITER, LABEL lot of approx 2	NONE	B-2	\$
2951	1	CALCULATOR, SHARP	8178	O-1	\$
2952	1	CALCULATOR, SHARP	8057	O-1	\$
2953	1	CALCULATOR, ROYAL	NONE	O-2	\$
2954	1	CALCULATOR, SINGER	8239	O-2	\$
2955	1	CALCULATOR, CRS	24337	O-3	\$
2956	1	LABEL MAKER, ARTRON	24254	O-3	\$
2957	1	PRINTER, PANASONIC	24265	O-4	\$
2964	1	SHELF	48024	Floor	\$
2965	1	CABINET, FILE DRAWINGS	4921	Floor	\$
2966	1	CABINET, FILE DRAWINGS	4923	Floor	\$
2967	1	CABINET, FILE DRAWINGS	NONE	Floor	\$
2968	1	CABINET, FILE DRAWINGS	NONE	Floor	\$
2969	1	CABINET, FILE DRAWINGS	NONE	Floor	\$
2970	1	CABINET, FILE DRAWINGS	NONE	Floor	\$
2972	1	DESK, OFFICE	NONE	Floor	\$
2980	1	MONITOR, GAS	NONE	O-3	\$
2981	1	CAMERA, OLYMPUS	NONE	O-4	\$
2982	1	CAMERA, PENTAX	4010949	N-2	\$
2983	1	CAMERA, PENTAX	4014102	O-2	\$
2984	1	CAMERA, PENTAX	4090538	N-2	\$
2986	1	MOWER, LAWN	NONE	Floor	\$
2987	1	MOWER, LAWN	NONE	Floor	\$
2988	1	MOWER, LAWN	NONE	Floor	\$
2989	1	MOWER, LAWN	NONE	Floor	\$
2990	1	MOWER, LAWN	NONE	Floor	\$
2991	1	MOWER, LAWN	NONE	Floor	\$
2992	1	MOWER, LAWN	NONE	Floor	\$
3007	1	BIN, STORAGE	NONE	Floor	\$
3010	1	STORAGE CABINET	NONE	Floor	\$
3011	1	TYPEWRITER, BROTHER	EM-100	N-5	\$
3012	1	TYPEWRITER, IBM	IBM	N-3	\$

**BID FORM cont'd**

Rec ID	Qty	Description	Asset/Serial #	Location	Bid Price
3013	1	CALCULATOR, SHARP	EL2630	N-1	\$
3014	1	CALCULATOR, MONROE	5140	N-2	\$
3015	1	STAPLER, ELEC.	BATES	O-4	\$
3016	1	STAPLER, ELEC.	BOSTICH	O-4	\$
3017	1	HUMIDIFIER, EMERSON	NONE	M-2	\$
3020	1	MOWER, RIDING POULAN	33711	Floor	\$
3021	1	MOWER, RIDING CRAFTMAN	38116	Floor	\$
3027	1	JOGGER, PAPER	19541	Floor	\$
3033	1	MOTOR, INT'L / FORD 7.3 DIESEL	NONE	Lot	\$
3036	1	PROJECTOR, SLIDE	NONE	C-2	\$
3037	1	TELEPHONE, HEADSET (2)	NONE	C-3	\$
3038	1	TAPE RECORDER, PANASONIC	NONE	C-2	\$
3039	1	DISKETT CASE, PLASTIC	NONE	B-4	\$
3041	1	TABLE, COMPUTER	NONE	Floor	\$
3045	1	LAWNMOWER, TORO	200000431	Floor	\$
3046	1	LAWNMOWER, TORO	200000437	Floor	\$
3047	1	LAWNMOWER, TORO	200000438	Floor	\$
3048	1	LAWNMOWER, TORO	200000445	Floor	\$
3049	1	LAWNMOWER, SNAPPER W/BAGGER	84193565	Floor	\$
3050	1	EDGER, SNAPPER MOD. ET-300 1-8966	84662445	Floor	\$
3051	1	WEEDEATER, STIHL	NONE	Floor	\$
3055	1	BLOWER, STIHL BACKPACK BR420C	NONE	Floor	\$
3058	1	DESK	3308	Floor	\$
3064	1	CABINET CASE	NONE	Floor	\$
3066	1	DESK	NONE	Floor	\$
3108	1	GRAY METAL DESK	29648	Floor	\$
3109	1	WOOD MAHOGANY DESK	17737	Floor	\$
3117	1	GRAY & MAHOGANY DESK	17739	Floor	\$
3118	1	WOOD DESK	6192	Floor	\$
3126	1	DRAFTING TABLE	31061	Floor	\$
3134	1	DESK	NONE	Floor	\$
3135	1	CREDENZA	NONE	Floor	\$
3139	1	MR COFFEE. COFFEEMAKER	NONE	C-3	\$
3140	1	KODAK GKTAGRAPHIC SLIDE PROJECTOR	NONE	C-4	\$
3141	1	PANASONIC VHS REPORTER	NONE	C-4	\$
3142	1	BESELER VU-GRAPH II	NONE	D-2	\$
3143	1	TIME DATE STAMP	NONE	D-3	\$
3144	1	LARGE LEATHER MAP CASE	NONE	D-4	\$
3147	1	SKYLINE LIGHT	NONE	C-5	\$
3148	1	DAVIS & SANFORD F12 VIDEO CAMERA STAND	NONE	C-5	\$
3149	1	SKYLINE DISPLAYING PERFORMANCE EXHIBIT CASE	NONE	E-3	\$

**BID FORM cont'd**

Rec ID	Qty	Description	Asset/Serial #	Location	Bid Price
3150	1	METAL FILE HOLDER lot of approx 2	NONE	E-3	\$
3151	1	PAPER TRAY	NONE	D-3	\$
3153	1	KNOX PROJECTOR SCREEN	NONE	Floor	\$
3154	1	12 INCH OSCILLATING FAN	NONE	E-4	\$
3155	1	FILE CABINET W/ROLLERS	NONE	Floor	\$
3156	1	LARGE MAP OF BIRMINGHAM	NONE	Floor	\$
3162	1	TV	11267	Floor	\$
3163	1	ZENITH VCR	11268	F-2	\$
3165	1	ELECTRIC HEATER	NONE	F-5	\$
3166	1	RICOH FAX 3900NF	48025	F-4	\$
3167	1	IBM TYPEWRITER	11309	F-3	\$
3168	1	ICE MAKER lot of approx 4	NONE	Floor	\$
3174	1	CALCULATOR, TEXAS INSTRUMENTS	13369	E-4	\$
3175	1	FAX, OKIDATA MOD. 2350	32679	G-4	\$
3176	1	FAX, OKI MOD. 5780	55930	G-3	\$
3177	1	CRAIG DICTATION MACHINE MOD. J585	20600	G-2	\$
3178	1	PUSH BUTTON TELEPHONE	T0196	G-5	\$
3180	1	TI5130 ELECTRONIC CALCULATOR	13367	G-2	\$
3181	1	KODAK CAROUSEL 4200 PROJECTOR	26042	E-5	\$
3215	1	BROWN BOOK CASE	NONE	Floor	\$
3216	1	FRIGIDAIRE FREEZER/REFRIGERATOR	BA92019819	Floor	\$
3225	1	STANDARD REG. 2000 FORM BURSTER	20594	Floor	\$
3226	1	CRAFTSMAN RIDING MOWER	073092S010050	Floor	\$
3227	1	SCOTT'S RIDING MOWER	5001525730072	Floor	\$
3228	1	CRAFTSMAN PUSH MOWER	NONE	Floor	\$
3229	1	CRAFTSMAN BLOWER (GREY)	05165N200991	Floor	\$
3230	1	CRAFTSMAN BLOWER (BLACK)	96345N201016	Floor	\$
3231	1	CRAFTSMAN BLOWER (RED)	NONE	Floor	\$
3232	1	CRAFTSMAN BLOWER (RED)	NONE	Floor	\$
3233	1	WOOD DESK	NONE	Floor	\$
3236	1	WOOD DESK	NONE	Floor	\$
3237	1	WOOD DESK	NONE	Floor	\$
3238	1	WOOD DESK	NONE	Floor	\$
3239	1	WOOD DESK	NONE	Floor	\$
3240	1	WOOD DESK	NONE	Floor	\$
3241	1	WOOD DESK	NONE	Floor	\$
3242	1	WOOD DESK	NONE	Floor	\$
3243	1	WOOD DESK	NONE	Floor	\$
3244	1	WOOD DESK	NONE	Floor	\$
3245	1	WOOD DESK	NONE	Floor	\$
3246	1	WOOD DESK	NONE	Floor	\$

**BID FORM cont'd**

Rec ID	Qty	Description	Asset/Serial #	Location	Bid Price
3250	1	WOOD DESK	NONE	Floor	\$
3258	1	WOOD DESK	NONE	Floor	\$
3259	1	WOOD DESK	NONE	Floor	\$
3260	1	WOOD DESK	NONE	Floor	\$
3265	1	MONROE 3140 CALCULATOR	28977	H-2	\$
3266	1	SHARP COMPET Q5-2760A CALCULATOR	NONE	H-2	\$
3276	1	KROYTYPE 80 LABEL MAKER	10600	H-3	\$
3277	1	TYPEWRITER	45760	H-4	\$
3278	1	TABLES lot of approx 4	NONE	Shed	\$
3279	1	ORANGE CAFÉ' BENCHES lot of approx 4	NONE	Shed	\$
3282	1	HEATER	NONE	I-3	\$
3286	1	PARTITIONS lot of approx 14	NONE	Shed	\$
3288	1	8' METAL SHELVING	NONE	Floor	\$
3289	1	MBM 352 LETTER FOLDER	49346	Floor	\$
3291	1	COAT TREE	NONE	Floor	\$
3294	1	ELECTRIC TYPEWRITER	G51443267	I-2	\$
3295	1	ELECTRIC CALCULATOR	1191-B0000581	I-4	\$
3296	1	ELECTRIC TRANSCRIBER	G1413191	I-3	\$
3297	1	FILE CABINET		Floor	\$
3298	1	FILE CABINET		Floor	\$
3299	1	FILE CABINET		Floor	\$
3301	1	FILE CABINET		Floor	\$
3302	1	FILE CABINET		Floor	\$
3303	1	FILE CABINET		Floor	\$
3306	1	TORO 12.5 HP 38" MOWER	S/N 4905982	Floor	\$
3307	1	OKIDATA FAX MACHNE	38010	J-3	\$
3308	1	HASLER Mail Machine	001675	L-2	\$
3309	1	BOCA RESEARCH MODEM	218301	K-2	\$
3310	1	PITNEY BOWES MAIL MACHINE	0002290	L-4	\$
3312	1	HASLER BASE W/PRINTER/SCALE		L-3	\$
3315	1	FILE STAND	20511	Floor	\$
3316	1	H.P. OFFICEJET G95 PRINTER	NONE	M-3	\$
3317	1	HP LAZERJET 8100 PRINTER	NONE	Floor	\$
3318	1	HP COLOR LAZERJET 4500 N PRINTER	49357	Floor	\$
3320	1	GRAY FILE CABINET	7242	Floor	\$
3321	1	GRAY GRAPHIC TABLE (TWO SECTIONS)	10108	Floor	\$
3323	1	TABLE (MAHOGANY GLAZE)	48022	Floor	\$
3324	1	LAMP STAND (W/2 DRAWERS)	11510	Floor	\$
3325	1	BRASS LAMPS approx 2	37422,37423	Floor	\$
3326	1	COAT TREE	NONE	Floor	\$
3327	1	TABLE, END	11411	Floor	\$
3330	1	LAT PULL DOWN MACHINE	NONE	Lot	\$
3331	1	BENCH PRESS MACHINE	NONE	Lot	\$

**BID FORM cont'd**

Rec ID	Qty	Description	Asset/Serial #	Location	Bid Price
3332	1	LEG CURL MACHNIE	NONE	Lot	\$
3333	1	AUTO PARTS Misc lot	NONE	Floor	\$
3334	1	SHELVING Lot of misc pieces	NONE	Lot	\$
3335	1	AUTO PARTS Misc lot	NONE	Floor	\$
3336	1	DESK	NONE	Floor	\$
3337	1	COAT RACK	NONE	Floor	\$
3338	1	CHERRY WOOD COMPUTER DESK	NONE	Floor	\$
3339	1	IBM SELECTRIC TYPEWRITER	NONE	M-4	\$
3340	1	XEROX 5892 COPY MACHINE	NONE	Floor	\$
3342	1	ANALOG COLOR TV 19"	33794	Floor	\$
3343	1	ANALOG COLOR TV 19" ZENITH	26648	Floor	\$
3344	1	TYPEWRITER, IBM	35169	K-2	\$
3345	1	TYPEWRITER, BROTHER	NONE	N-4	\$
3346	1	BROWN TABLE	NONE	Floor	\$
3347	1	BROWN TABLE	NONE	Floor	\$
3348	1	WOOD CABINET, BROWN/WHITE	NONE	Floor	\$
3349	1	TELEVISION	32770	Floor	\$
3350	1	TWO DRAWER FILE CABINET	NONE	Floor	\$
9999	1	Chairs, Office. You are bidding on the complete lot of miscellaneous chairs. You must take the entire lot. Failure to pick up the complete lot of could result in the rejection of future bids submitted.	NONE	Floor	\$

**NOTE: SUCCESSFUL BIDDER(S) WILL BE RESPONSIBLE FOR LOADING AND TRANSPORTING ALL ITEMS FOR WHICH HE/SHE IS THE SUCCESSFUL BIDDER.**

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledges and agrees that the City encourages minority – and women –owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City’s business, economic and community revitalization programs.

**EXCEPTIONS TO SPECIFICATIONS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-Mail Address

\_\_\_\_\_

Name (Print or Type)

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Tax ID Number

\_\_\_\_\_

Date of Bid

\_\_\_\_\_

Company

\_\_\_\_\_

Street Address

\_\_\_\_\_

City State Zip

Due within 10 working days of Notice of Award

Payment

Due within 10 working days of Notice of Award

Pick Up Date

\_\_\_\_\_

Telephone Number

\_\_\_\_\_

Fax Number