

BIRMINGHAM ARTS AND CULTURE COMMISSION
FISCAL YEAR 2009
GRANT APPLICATION

REQUIRED APPLICANT INFORMATION

PHONE NUMBER: _____

MAILING ADDRESS: _____

STREET ADDRESS (IF DIFFERENT): _____

CONTACT PERSON: _____

PHONE NUMBERS OF CONTACT PERSON: _____

MAILING ADDRESS OF CONTACT PERSON: _____

POSITION OR TITLE OF CONTACT PERSON WITHIN THE ORGANIZATION: _____

HOW LONG HAS THE ORGANIZATION BEEN IN EXISTENCE? _____

IS THE ORGANIZATION A 501(C)(3)? _____

IMPORTANT - PLEASE ATTACH THE FOLLOWING DOCUMENTS:

1. **Proof of current 501(c)(3) status.**
2. **Proof of the location of the organization's main office within the City of Birmingham (e.g. a copy of a utility bill, deed or lease).**
3. **Resumes of key personnel or officers within the organization.**
4. **A list of all officers and members of your organization.**
5. **Biographical sketches of artists within the organization.**
6. **A list of the sources and amounts of all public funding the organization has received in each of the past 3 years.**
7. **A list of the amounts of private funding the organization has received in each of the past 3 years.**
8. **The organization's budget for the calendar year 2008 and – if available – for the calendar year 2009. Alternatively, you may provide the organization's budget for the time period July 1, 2008 through June 30, 2009.**
9. **A detailed description of how the organization intends to use BACC funds if awarded.**
10. **Is anyone within or affiliated with the organization an employee of the City of Birmingham?**
 Yes No
11. **Is anyone within or affiliated with the organization a relative or family member of an employee of the City of Birmingham?** Yes No
12. **Is this application submitted by you or your organization on behalf of another organization not otherwise eligible to receive BACC funds?** Yes No
13. **The original application as well as fifteen (15) copies must be submitted.**
14. **The application does not have to be type written.**

PROJECT INFORMATION

1. Describe your project(s) or event(s), including event sites and dates and examples of the activity to be presented/performed:
(Use additional page if needed) _____

2. The applicant must demonstrate success in achieving its goals and objectives. What are the goals and objectives for your project or event? Describe how you plan to meet your goals and objectives: _____

3. State the value of your project/event to the residents of the City of Birmingham: _____

4. Describe the artistic merit and worth of your project/event: _____

5. Is your project/event a one time annual event - or will there be multiple presentations throughout the year?

6. The applicant must demonstrate that it has community support. Describe how you meet this requirement: _____

7. The applicant must demonstrate that it reaches out and has a positive impact on students within the Birmingham City School System. Explain how you plan to meet this requirement: _____

8. **AMOUNT OF BACC FUNDING REQUESTED: \$** _____

FY 2009

JULY 1, 2008 – JUNE 30, 2009

**PROPOSED BUDGET
IF BACC FUNDS ARE RECEIVED**

BACC FUNDING	
DESCRIPTION	AMOUNT
BACC REQUEST	\$

OTHER INCOME	
DESCRIPTION	AMOUNT
Fees	\$
Donations	
Other City Funds	
Other Public Funding	
Private funding	
In kind contributions	
Ticket sales, art sales	
Other	
TOTAL INCOME	\$

EXPENSES	
ITEM DESCRIPTION	AMOUNT
Administrative	\$
Salaries	
Fees	
Licenses	
Rent	
Travel	
Production Costs	
Equipment	
Maintenance	
Supplies	
Security	
Costumes	
Utilities	
Printing	
Advertisement	
Other	
TOTAL EXPENSES	\$

**PROJECTED BUDGET
WITHOUT BACC FUNDING**

INCOME	
DESCRIPTION	AMOUNT
Fees	\$
Donations	
Other City Funds	
Other Public Funding	
Private funding	
In kind contributions	
Ticket sales, art sales	
Other	
TOTAL INCOME	\$

EXPENSES	
DESCRIPTION	AMOUNT
Administrative	\$
Salaries	
Fees	
Licenses	
Rent	
Travel	
Production Costs	
Equipment	
Maintenance	
Supplies	
Security	
Costumes	
Utilities	
Printing	
Advertisement	
Other	
TOTAL EXPENSES	\$

AUTHORIZED SIGNATURE

The Applicant, through its authorized representative whose name is signed below, acknowledges the

Name of Organization

must perform all services and cannot act as an umbrella organization for another organization or entity.

Date: _____

Authorized Signature

Title: _____

Printed Name

**PLEASE RETURN YOUR APPLICATION
AND ATTACHMENTS TO:**

Birmingham City Hall, Third Floor
Attn: Councilor Maxine Parker
710 20th Street, North, Suite 319-F
Birmingham, AL 35203

**ALL APPLICATIONS
MUST BE RECEIVED
NO LATER THAN
5:00 P.M. – JANUARY 8, 2009**

**FOR OFFICE USE ONLY
RECOMMENDATIONS**

ORAL PRESENTATION DATE: _____

BACC EXECUTIVE COMMITTEE RECOMMENDATION

Meeting Date: _____

- Funding Recommended
- Funding Declined

AMOUNT RECOMMENDED: _____

Date: _____

BACC Chairman

BIRMINGHAM ART & CULTURAL COMMISSION RECOMMENDATION

Meeting Date: _____

- Executive Committee Recommendation Accepted
- Funding Recommended
- Funding Declined

AMOUNT RECOMMENDED: _____

Date: _____

BACC Chairman

PARKS, RECREATION & CULTURAL AFFAIRS COMMITTEE RECOMMENDATION

Meeting Date: _____

- BACC Recommendation Accepted
- Funding Recommended
- Funding Declined

AMOUNT RECOMMENDED: _____

Date: _____

PRCA Committee Chairman

BIRMINGHAM CITY COUNCIL ACTION

Meeting Date: _____

AMOUNT ALLOCATED: _____