ONE STOP PERMITTING

CITY OF BIRMINGHAM
DEPARTMENT OF PLANNING, ENGINEERING & PERMITS
710 20th Street, North
ROOM 210, CITY HALL
BIRMINGHAM, ALABAMA 35203

Carole C. Smitherman
Acting Mayor

Andre V. Bittas
Director

CIVIL CONSTRUCTION PERMIT APPLICATION

Date_____
Case No._____
Master No._____
Project No._____

P.I.D. No.: _____ **Address Verified By:** _____

Modified Address: _____

Please print or type legibly and fill in all that apply

Job Site Address: _____
Location: (floor, wing, suite, etc.) _____
Project Name _____

PROPERTY OWNER

NAME:_____
ADDRESS:_____
CITY/STATE/ZIP:_____
PHONE:(___)_____ CELLULAR:(___)_____
FAX:(___)_____ PAGER:(___)_____
EMAIL:_____

STATE G.C. LICENSE NO._____

☐ Applicant* ☐Contractor* ☐ Developer* ☐Engineer*
NAME:_____
COMPANY NAME:_____
ADDRESS:_____
CITY/STATE/ZIP:_____
PHONE:(___)_____ CELLULAR:(___)_____
FAX:(___)_____ PAGER:(___)_____
EMAIL:_____

*Applicant is required to be authorized by owner to undertake work

CONTACT PERSON:_____ ADDRESS:_____
CITY/STATE/ZIP:_____ PHONE:(___)_____ CELLULAR:(___)_____
FAX:(___)_____ PAGER:(___)_____ EMAIL:_____

SUBDIVISION

☐Yes ☐No

If Yes, Subdivision Case No.:

_____

Pavement Cut Required?

☐Yes ☐No

WORK TYPE

☐ Alterations
☐ New
☐ Replace

WORK DESCRIPTION (SELECT ALL THAT APPLY)

☐Curb and Gutter ☐Sidewalks
☐Sanitary Sewer ☐Storm Sewer
Linear Feet_____ (pipes) Linear Feet_____ (pipes)
Diameter _____ (pipes) Diameter_____ (pipes)
☐Road ☐Miscellaneous (explain)

_____
_____
_____

DESCRIPTION OF WORK: _____

_____

_____

FOR STAFF USE

PENALTY FEE		PENALTY FEE WAIVED		PERMIT FEE WAIVED		BEAUTIFICATION DISTRICT		BOND	
☐Yes	☐No	☐Yes	☐No	☐Yes	☐No	☐Yes	☐No	☐Yes	☐No

CERTIFICATION

I am applying according to plans submitted herewith (copies of complete plans and profile which are subject to review of the City Engineer) and in accordance with all specifications, codes and ordinances of the City of Birmingham.

It is understood that no work shall be performed without proper inspections by an authorized representative of the Planning, Engineering, and Permits Department and such inspection services will be paid for at a daily rate and scale commensurate with existing wages being paid for such services, which services will be furnished by an inspector on the Department=s payroll and billed to the contractor at the end of each month.

It shall be the duty of the inspector as representative of the City and of the owner or developer to enforce the observance of all codes, ordinances and specifications of the City of Birmingham. Non-conformance with any of these codes, ordinances and specifications shall constitute the authority of the inspector to stop all construction within the jurisdiction of the City Engineer until such codes, ordinances and specifications have been complied with.

It is further understood by the contractor that he is not released from these provisions and will not request payment from the owner or developer until the owner has received a letter from the City Engineer stating that all work performed has been constructed in accordance with the plans filed and specifications applicable thereto, and that the City of Birmingham will accept same for maintenance if work is associated with subdivision improvement.

I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her behalf and that I may be required to Provide written documentation of such authorization to the City of Birmingham.

_____ _____
Signature (Applicant) Date