

November 27, 2007

INVITATION TO BID

Sealed bids for the rental of barricades and flashers for a period of one (1) year with month to month extensions thereafter upon mutual consent of both parties, will be received by the Purchasing Agent, P-100 First Floor City Hall, Birmingham, Alabama until 10:00 a.m., January 04, 2008, at which time and place they will be publicly opened and read.

Bidders wishing to bid can download the complete solicitation including the specifications and bid form via the internet at [www.informationbirmingham.com](http://www.informationbirmingham.com) (go to the link titled **Active List of Solicitations and/or Addenda**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265, fax (205) 254-2484 and requesting a copy be mailed to you. Any addenda will be available on the internet, and mailed to only those vendors who were provided a copy in person or by mail.

Under the Alabama Bid Law it is required for any contract exceeding \$10,000.00 that the bidder submit with his bid either a certified check, a cashier's check, or a bid bond payable to the City of Birmingham. In order for any bid award to be considered that exceeds \$10,000.00, it must be accompanied by an acceptable bid bond or check in the amount of \$500.00.

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion or national origin. The City considers affirmative action to eliminate the vestiges of discrimination to be an integral part of this policy of nondiscrimination.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted, and to waive any informalities.

Bids must be submitted in a sealed envelope marked, **ARENTAL OF BARRICADES & FLASHERS@ 10:00 AM, 01-04-08.** Bids may be hand delivered to Room P-100 First Floor, City Hall, Birmingham, Alabama or mailed to City of Birmingham, P.O. Box 11295, Birmingham, Alabama 35202-1295. **(DO NOT MAIL BIDS TO ROOM P-100 1ST FLOOR CITY HALL).** However, bids sent by any express carrier (i.e. Federal Express, UPS, Airborne, etc.) must be shipped to 710 North 20th Street, and specify delivery to Room P-100, 1st Floor-City Hall.

It is the bidder's responsibility to make sure that his bid is in the possession of the Purchasing Agent on or before 10:00 a.m., January 04, 2008. Bids received after this time will not be considered.

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W. E. Caffee, Assistant Purchasing Agent

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Attachment

B.N. 12/06/07  
B.T. 12/06/07

## **SPECIFICATIONS FOR BARRICADES & FLASHERS RENTAL AND SERVICE**

**GENERAL:** The City of Birmingham is seeking bids for an annual contract for Barricades & Flashers. This contract will consist of the rental of type I, type III barricades, and channelizers/construction drums, the delivery to and placement at job sites, and the pick-up of barricades at job site when notified to do so. Award will be to the lowest priced responsible, responsive bid submitted for the total lot.

The proposed contract shall extend for a minimum time frame of one (1) year with month to month extension thereafter, at the prices originally bid, upon mutual agreement of both parties. This extension phase is not to exceed twenty-four (24) months. Prior to the end of the initial contract year or during the extension phase of this contract, the successful bidder shall give the City an advanced thirty (30) days written notice of his intent not to extend the contract. The life of this contract shall exist with the provision that no price increase in the original bid prices shall be allowed. The City shall have the right to terminate this agreement at any time upon failure by the contractor to provide barricades, acceptable delivery and pick-up service, maintenance of barricades, or comply with any other provision of the agreement.

Bidder shall carry general liability insurance (either primary or a combination of primary and umbrella coverage) with limits of not less than \$2,000,000.00 total with a maximum of \$300,000.00 for each occurrence and shall include, but not be limited to, personal injury, property damage, vandalism, property loss and theft. Bidder shall also carry automobile liability insurance with limits of not less than \$1,000,000.00 bodily injury per occurrence, \$1,000,000.00 property damage or combined single limit of \$1,000,000.00. Such policies shall name the City of Birmingham as an additional insured and shall contain an endorsement providing that the City will be given not less than thirty (30) days notice in writing prior to cancellation or change of coverage provided by said policies. Insurance shall be through companies authorized to do business in the State of Alabama. Certificate of insurance must be presented to the City prior to commencement of any work.

Bidder must have a place of business located in the immediate Birmingham area where the primary function is the rental of barricades. This is to ensure the bidder's ability to set out barricades within the time frame specified later in this document.

Contractor shall indemnify and hold the City harmless in the performance of all activities related to the performance of the contract.

Successful bidder shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

The contract shall become effective from the date noted in the Notification of Award letter, which will be mailed to the successful vendor.

Contract award to purchase the material covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

The City of Birmingham does not anticipate utilization of a long, formal, written contract document to bind the City and the successful bidder to an agreement. The successful bidder acknowledges by acceptance of City purchase orders for awarded items that the bidder is bound to the terms, conditions and requirements as stated within this document.

The City reserves the right to terminate the contract for cause and seek new bids at any time the City determines that the service being provided is unsatisfactory.

Failure to adhere to any or all terms, conditions and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a Non-responsible vendor. This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

## **SPECIFICATIONS FOR BARRICADES & FLASHERS RENTAL AND SERVICE**

Bids may be solicited for any product included in this contract where an immediate or emergency need exists, including large quantities. The decision of the Purchasing Agent as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

Any questions concerning these specifications should be addressed to the Purchasing Division, Phone: (205) 254-2265 or Fax: (205) 254-2484, between the hours of 8:00 a.m. and 4:00 p.m. CDT, Monday thru Friday.

The City reserves the right to inspect any potential vendor=s equipment, inventories, personnel, location(s), etc., before an award is made, to verify that potential vendor has the ability to properly service the City=s requirements.

The City pays on a weekly basis upon receipt of a proper invoice and verification of charges by user departments. The City=s standard payment terms are net 30 days from acceptance. Exceptions may be allowed for discounted early payment, such as 2% 10 net 30 days. The City will not consider any bids requiring C. O. D. or advance payments.

**The terms abidder@ and acontractor@ are used synonymously in this document.**

Equipment Required: Type I Barricades (portable), 2' or 3' steel barricades with alternating orange and white reflectorized stripes equipped with 7" diameter lens flashing yellow warning lights (ITE Standard Type A Low Intensity), meeting the Alabama Manual of Uniform Traffic Control Devices.

Type III Barricades (portable), 4' minimum steel barricades meeting same general description as stated above for Type I Barricades.

Channelizers/Construction Drums, approximately 38 5/8" H, 18 1/8" top dia., and 22 3/16" base dia. with 4 ea. 6" stripes of Hi-Intensity reflective material and weighted base, meeting the Alabama Manual of Uniform Traffic Control Devices.

In addition to basic barricades, the City of Birmingham may occasionally require interchangeable signs – "Keep Right", "Keep Left", "Road Closed", "Detour@", etc.

Services Required: Contractor shall set out and pick - up barricades 24 hrs/day, 7 days/week, 365 days/yr. within one hour after receipt of request.

Contractor shall be responsible for full maintenance of barricades including batteries, bulbs, and all parts.

City of Birmingham shall not be liable or responsible for any units destroyed, damaged or stolen, and Contractor shall replace any such units at no charge to the City of Birmingham.

Contractor shall provide detailed billing including dates, site location, and name of person requesting barricades.

The City estimates the rental of approximately 125 Type I barricades per day. Type III barricades have mainly seasonal usage during times of bad weather. Average monthly usage for Type III barricades is estimated to be 10.

Channelizers/Construction drums are new; the average monthly usage is estimated to be 10. The City does not guarantee any specific volume of usage. These estimates are for evaluation purposes only.

Barricade rentals are to be as a base daily amount inclusive of all items of costs: delivery, pick-up, etc. Bid price must include aALL@ costs related to the rental of the equipment. Costs normally considered as pass through costs to the customer by the vendor must be included in the bid price. Absolutely **NO** additional costs will be allowed or paid during the term of the contract.

## BID FORM

William E. Caffee  
 Assistant Purchasing Agent  
 Birmingham, Alabama

Submitted below is my firm bid for barricades & flashers for the City of Birmingham for a period of one (1) year with month to month extensions thereafter upon mutual consent of both parties in accordance with your invitation to bid and specifications dated November 27, 2007. Prices quoted are f.o.b. Birmingham, AL delivered and I am bidding in accordance with specifications except as listed below.

Approx. Monthly Usage	Description	Price per Unit/day	Extended Monthly Total
3750	Type I Barricades Rented as per Specifications	\$	\$
10	Type III Barricades Rented as per Specifications	\$	\$
10	Channelizers/Construction Drums Rented as per Specifications	\$	\$
	Combined Monthly Total		\$
	X 12 months Annual Total		\$

NOTE: Bidder must submit with his bid either a cashier's check, certified check or bid bond in the amount of \$500.00 made payable to the City of Birmingham in order for the bid to be considered.

This is a two (2) page Bid Form. Both page 4 and 5 must be submitted as your bid to be considered complete and acceptable.

**BID FORM (cont'd)**

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins.

**EXCEPTIONS TO SPECIFICATIONS:**

_____	_____
_____	Date of Bid
_____	_____
_____	Company
_____	_____
_____	Street Address
_____	_____
_____	City State Zip
_____	_____
_____	Post Office Box
_____	_____
Tax ID Number	City State Zip
_____	_____
Name (Print Legibly or Type)	Terms of Payment
_____	_____
Signature	Delivery Date
_____	_____
Title	Telephone Number
_____	_____
E-Mail Address	Fax Number
_____	_____